

AUSTRALIAN ASSOCIATION OF CONSULTING ARCHAEOLOGISTS

P.O. Box 214, Holme Building,
University of Sydney, N.S.W. 2006

NEWSLETTER No 5

APRIL 1980

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The First Annual General Meeting of the Association was held on Saturday 15th March 1980 at 12 noon in the Reading Room of the Anthropology Department of Sydney University.

Despite the fuel crises we welcomed 36 members and visitors from all over Australia (Western Australia, Tasmania, Queensland, NSW, Victoria and ACT), and felt that the meeting was representative of the consulting community.

The President outlined that there were a number of duties that the Interim Committee had been charged to undertake and a number of issues that the members of the Committee were still investigating. She introduced reports from members of the Committee on these matters.

1. Constitution

The final draft Constitution was tabled at the meeting and Mary Dallas outlined the latest changes in respect to:-

- (a) rewording of clauses which related to the re-organisation of the Association as a National Body with individual State or Regional Chapters;
- (b) the structure and composition of its Executive
- (c) late advice which had been received in respect to the advantages of incorporating the Association as a voluntary organisation in the ACT. Eleanor Crosby outlined these and the meeting agreed that the Association incorporate in the ACT. The draft Constitution will be submitted to the ACT Corporate Affairs Office for scrutiny. Therefore the draft Constitution will not be submitted to the relatively high cost of legal advice at this time.

It was stated that incorporation may have benefits for future financing that the Association may wish to have in respect to capital expenditure, e.g. publications, equipment, etc.

Crosby was formally asked to organise incorporation and to act as the ACT resident and Public Officer on behalf of the Association.

2. Treasurer's Report

- (a) The Treasurer, Len Cubis, reported that since June 1979 the Association has had a total income of \$376.01 and a total expenditure of \$88.81, leaving a balance in the account of \$287.20. The reason for the low expenditure was that all labour costs up to this point have been free, and that most printing of Newsletters and other documents had also been undertaken free of cost. Further, up to this point we have been relying on the goodwill of members of the Committee for distribution of the Newsletter which has kept our postage down. However, we do not envisage that this state can, or should, continue.
- (b) Cubis gave a break-down of the costs involved in producing a Register on a traditional card index basis plus reproduction with off-set printing. On this basis, he said the annual fee for a Member would be in the order of \$230.00 per year.

Crosby outlined an alternative method using a computer programme package for a word processor which would be less expensive and thus annual fees lower than those quoted by Cubis. The design of the package has been offered to the Association free of cost, on the condition that the company can use the Association's package as an example for demonstration purposes. (All names used in the demonstration package would be fictitious.)

It was agreed that the Association should adopt the computer programme/word processor package, and that Crosby should arrange its setting up.

3. Applications for Membership

Crosby tabled a draft form for Membership application and a covering letter which were accepted in principle by the meeting. These will be forwarded to all 1979 subscribers (i.e. those who have paid \$5.00) and interested persons as soon as finalised.

Interested persons who were not 1979 subscribers and wish to receive application forms should write to:

Membership Secretary
Membership Sub-committee
Australian Association of Consulting Archaeologists
c/o Post Office Box 1
KAMBAH .. ACT 2902

Persons who do not wish to apply for membership, but wish to become Subscribers so that they can be kept informed of the Association's activities, should send their \$10.00 directly to:

The Treasurer
Australian Association of Consulting Archaeologists
Box 214, Holme Building,
University of Sydney .. NSW 2006

4. Membership Dues

On the basis of the reports by Cubis and Crosby and the acceptance of the Register being produced on the computer/word processor package, the following fee scales were presented to and accepted by the meeting:

	Entry Fee	Yearly Subscription
Member	\$50.00	\$100.00
Associate Member	\$50.00	\$ 25.00
Affiliate	\$50.00	\$ 10.00
Subscriber	---	\$ 10.00

The entry fee is meant to cover the cost of processing the application by the Membership Sub-committee and is only paid in the first year of application. Members, Associates and Affiliates have to pay the \$50.00 entry fee since their applications all have to go through the Membership Sub-committee.

The Entry Fee and the first yearly subscription are due once the application has been processed by the Membership Sub-committee and the appropriate status confirmed.

5. Aboriginal Informants

Laila Haglund said that the Association will be notifying Aboriginal communities of the existence of the Association. Marjorie Sullivan tabled a draft letter to State Authorities and the Institute asking them to advise the Aboriginal groups, with whom they are in contact, of our existence and aims.

6. Election of Executive Committee

The Executive Committee elected for 1980-1981 comprises the following:-

President	Dr Laila Haglund	
Vice President	Ms Marjorie Sullivan	
Secretary	Ms Val Attenbrow	
Assistant Secretary	Ms Mary Dallas	
Treasurer	Mr Len Cubis	
Membership Secretary	Dr Eleanor Crosby	
Committee Members	Ms Elizabeth Williams	Ms Anne Bickford
	Ms Jenny van Proctor	Ms Margrit Koettig
	Mr Richard Morrison	Ms Tigger Wise
	Mr Mike McIntyre	Ms Lesley Maynard

7. Election of Membership Sub-committee

Haglund introduced the election for the Membership Sub-committee by outlining the requirements of the Constitution in respect to the composition of this Committee. Haglund also explained that at the meeting in October 1979, 13 persons had been elected to form an Interim Membership Sub-committee, and at the AGM only 10 of these 13 were to be elected to form the Membership Sub-committee for 1980-81. Those elected are as follows:

Ms Anne Bickford	Dr Ron Lampert
Dr J Hall	Dr Paul Ossa
Mr Don Ransom	Ms Marjorie Sullivan
Ms Sharon Sullivan	Mr Bruce Wright
Dr Sandra Bowdler	Dr Laila Haglund

8. Victorian Chapter

A representative of the Victorian Chapter was unable to attend the meeting in Sydney and so David Clark sent a written report to the AGM. Unfortunately this did not arrive in time and we therefore include a brief summary of his report:-

The Victorian Chapter of AACA was formed in October 1979. Many consultants in Victoria are associated with the Melbourne Universities. Though the Victorian Archaeological Survey has not formulated a clear policy regarding consultants and undertakes consulting itself, it does provide non-government developers with a list of consultants and a well-defined brief of what is expected of the consultants. The qualifications required to qualify for the register of the Ministry for Conservation have not been disclosed. There is no legislation covering historic sites and therefore no compulsion to include historical archaeology in impact statements.

9. Brochures

As has been previously mentioned, it is the Association's intention to produce a series of brochures on matters relevant to consulting archaeology. At the Executive Committee meeting held on 11th April, sub-committees were formed to produce drafts for brochures on

- (a) State and Federal Legislation in respect to both Aboriginal and Historic sites; and
- (b) Contract formats and clauses.

If anyone has any information on these matters, we would very much appreciate receiving it. Information in respect to Government Legislation should be sent for the attention of Lesley Maynard or Anne Bickford. With regard to contracts, information should be sent for the attention of Tigger Wise or Margrit Koettig. The latter would appreciate receiving clauses for various types of work and situations which consultants have had to use or had experience of, particularly problematic ones.