

Newsletter

AUSTRALIAN ASSOCIATION OF CONSULTING ARCHAEOLOGISTS INC.
www.aacai.com.au

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- AACAI Annual General Meeting (AGM) 2008 – Minutes
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- 1st L.A.I.S. Symposium – September 9-12, 2009 Seminars at Flinders University, SA (School of Archaeology)

AACAI Annual General Meeting (AGM) 2008 – Minutes 5th December AAA Conference, Noosa (6.30pm)

1. Present and Apologies

In attendance: Sue McIntyre-Tamwoy, Oona Nicolson, Petra Schell, Allan Lance, Greta Logue, Laila Haglund, Catherine Westcott, Judy Powell, Annie Ross, Fiona Hook, Cameo Dally, Mick Morrison, Richard Fullager, Richard Robins, Shaun Canning, Colin Pardoe, Peter Veth, Jo McDonald, Oliver Brown, Vanessa Edmonds, Andrea Murphy, Luke Kirkwood, Sean Ulm.

Apologies: Dave Mott, Elizabeth Bradshaw, Tessa Corkhill, Michelle Bird, Ted Higginbotham, Angela Besant, Jillian Comber, Vivienne Wood, Jenna Weston, Jackie Collins, Richard Mackay, Helen Cooke, Kate Sullivan, Angela McGowan.

2. Minutes of the 2007 AGM

Accepted as a true reflection of the meeting.

Moved: Petra Schell, Second: Oliver Brown

3. Business Arising

No business arising from last years minutes.

4. Presidents Report (Susan McIntyre-Tamwoy)

Once again I am honoured to present my report highlighting some of the NEC's activities on your behalf throughout the past year and heralding some ideas and issues for consideration

in the coming months. The NEC is currently in mid-term and elections for all positions are due next year at the 2009 AGM.

We heralded last year that the NEC would attempt to hold at least one face to face meeting per year in addition to the AGM, to try and achieve a greater fusion in the face of the geographic spread of the NEC members. Accordingly we held a meeting in Melbourne this year and invited other Melbourne based members to join us for the meeting and for dinner afterwards. It was a great success and we also got to meet our new Secretariat Officer, Georgia Meros, who is also based in Melbourne. I strongly recommend that the NEC continue to try and meet at least once face- to- face in one of the major cities keeping in mind the costs of travel etc. This is an added cost to the association of course, although each NEC member contributed \$150 of their own money towards the costs of traveling to the meeting and I believe that the benefits in developing a sense of collegiality amongst the committee outweighed the costs. Three other ordinary meetings were held; two of these were by conference call and a brief face to face meeting the day before this AGM. In addition a Special General Meeting was called in Sydney to deal with the matter of the outstanding financial returns of the Association. I traveled to Sydney for this meeting and a small group of us met at Sydney University with several others joining us by conference call.

The AACAI Financial Status and Major Initiatives

Petra Schell our Treasurer will provide a detailed report on this and you have already been forwarded the 2007/2008 financial report prior to the AGM. I would like to offer Petra a very special vote of thanks on behalf of the entire membership. The Association as you know came close to being de-registered this year through a series of oversights which highlight the need to document the roles and responsibilities of the various positions in the organization and develop a more efficient handover from one committee to the next. Resolution of this issue required a lot of email to-ing and fro-ing between the President, Treasurer, Secretary and Public Officer, the preparation of audited financial reports for the 3 years that they had been outstanding, a special general meeting required in order for the reports to be presented and accepted and then the hand delivery of the relevant documents by our Public Officer Jo McDonald to the registrar (thank you Jo). In all it was a mammoth task thankfully with a successful outcome.

You will see from Petra's report that we are in a healthy financial status despite having taken on some important new initiatives in the past year. Our new website is up and running and provides a much more modern member and public interface for the Association. It also positions us to develop an enhanced members-only section in line for our goal to provide increased services to members. A large vote of thanks is due to Shaun Canning for his work in getting the new website designed and up and running.

We have engaged a part-time secretariat officer for one day per fortnight to assist with a number of routine administrative tasks and to help set up more robust record keeping systems for the association. In particular the position will take over the electronic Newsletter, assist the Secretary by managing correspondence and assist the Membership Secretary in the initial handling and processing of membership applications. We believe that this assistance will improve our service to members considerably and reduce delays caused when the relevant voluntary officer bearers are snowed under with work or in the field. It may prove necessary or desirable to increase the secretariat officer's hours in the future and the NEC will need to consider ways to resource this such as applying for grants available to voluntary not-for-profit organization.

When we moved to an electronic Newsletter we argued that the money spent on the hardcopy Newsletter would be better applied to other member services. One of these was an AACAI journal. I am delighted to report that the inaugural volume of *Archaeological Heritage* the Journal of the Association of Consulting Archaeologists has been published and plans are already underway for next year's volume.

The editors of the Technical Monograph series, Sean Ulm and Richard Fullagar have produced another technical monograph which is the second in the series. They have another in the pipeline. I encourage all members to consider publishing their best project reports in this series. It is an ideal way to get grey literature into circulation and to showcase your professionalism.

The AACAI email list has been used with increased frequency this year and it has proved an invaluable tool to communicate time delimited news that has to get around quickly. All members can post to this list and it only goes to AACAI members.

The Complaints Procedure and complaints against members

Our complaints procedure has continued to work well and other associations have indicated that are using it to model their own procedure. We only received one formal complaint against a member that was presented in the specified format. This was quite a complex case and required a considerable investment of time to resolve. This highlights the fact that the procedure is not designed to whitewash problems or sweep complaints under the carpet, it is rather about increased transparency for everyone and provides surety for members and the NEC. The procedure means that we will only accept a complaint and deal with it if it is writing, specifies the alleged breach of our code of ethics or constitution and is not a matter currently before a court or enquiry. Several verbal complaints and queries about complaints were received by the Secretary and the potential complainant was advised of the process and no formal complaint was forthcoming.

Membership matters and general enquiries

Allan Lance will report on this matter in more detail but it has been pleasing to note a small trickle of new members joining us through the year and disappointing to see that some old members are slow to renew. We have just undertaken a review of the tasks involved in the role of Membership Secretary with a view to try and modernize the process and cut down the length of time that the application process takes. As a result some of the administrative tasks will be undertaken by the Secretariat Officer and we believe that this will result in a much more efficient process.

As in past years I have received a large range of general enquiries in my capacity as President. These include many enquiries from potential clients regarding consultant availability, scopes of works and opinions and advice on how to go about planning an archaeological project and who to hire. Last year I reported around 5-10 such queries a month and sometimes significantly more than that and this rate has remained fairly constant. Clearly it is important as President to deal with such questions equitably and to make sure that attention is drawn to the full suite of our members. I urge all members to ensure that their information on the website is up to date as often potential clients will only try once and then move on to the next choice. Many of you may not realize it but you can

include a photo of yourself on the website alternatively the image could be your company logo.

State Chapters

The health and vibrancy of State Chapters tends to wax and wane depending on the availability of energetic and committed members willing to jump in and carry them forward. Unfortunately we have several states that have not been able to hold an AGM this year as required by the constitution. I think that only Queensland and NSW have held them. I would urge Western Australian and South Australian members to get together and hold their AGM, apply to the NEC for some seed funding and get some activities underway to build a sense of collegiality. It doesn't matter how small you start as long as you are open to everyone. It is very hard though to achieve anything if it is left to one or two people to carry the inertia of everyone else. So please don't sit back thinking someone else is bound to go, someone else will respond to that query. The truth is- there is no big crowd of enthusiastic 'someone else's' and it is very disheartening to the one or two who try to get things moving if they never get any response or support.

Team Acknowledgements

Finally, and somewhat sadly, I announce that I am standing down as President at this AGM. I have found it an honour to serve as your President and have greatly appreciated the many emails of support over the past few years. However I have recently been elected as President of Australia ICOMOS and find other challenges beckoning. I do not believe I could do justice to the demands of both positions. However, after discussion with my colleagues on the NEC I will remain as an *ex officio* position on the committee till the next elections just to help provide continuity till then.

Gretta Logue is also resigning from her role as Secretary. Gretta was co-opted last year to serve as Secretary and has done a fabulous job. Unfortunately for us (although no doubt fortunate for her) during the year she became a full time employee of a statutory authority and must transfer to Affiliate status. Under our constitution she is no longer eligible to hold this office.

The vacancies created by these two moves in a non-election year prompted a reshuffle of the NEC at our last meeting. The NEC formally co-opted Oona Nicholson (previously the Vice President) as the new President; Allan Lance is co-opted from (Membership Secretary) to Vice president. This leaves the positions of Membership Secretary and Secretary vacant and hopefully these will be filled at the AGM. Under our constitution all co-opted positions become vacant and subject to election at the next election which will be the 2009 AGM.

I would like to acknowledge my colleagues on the NEC for all their hard work over the past year on your behalf. Working in such voluntary roles for an organization made up of very busy people, spread across a wide geographic area, can sometimes seem a thankless task and I can tell you those one line emails saying 'well done' or 'thank you' really **are** appreciated! That being said there are many rewards which become more apparent in retrospect including: the chance to meet or have contact with people who you would otherwise not know; the sense of achievement in getting new initiatives off the ground, the sense of making a difference or at least having a voice in important issues and events for our profession. I urge all members to:

- remember that the organization is run on a voluntary basis and
- consider stepping forward to take on a role in managing and invigorating your organization.

I wish the NEC and all members a very successful future.

Susan McIntyre-Tamwoy (President AACAI 2008)

Move to accept the Presidents Report: Jo McDonald. Second: Gretta Logue.

Members congratulated Sue on her new role at ICOMOS and thanked her for all her efforts and energy she has given to AACAI as President.

5. Secretary's Report (Gretta Logue)

Since 2007AGM the NEC has held the following meetings:

Teleconference	9th April 2008
General Meeting in Sydney	30th May 2008
Annual Face to Face in Melbourne	5th September 2008

Various issues have also been resolved outside formal NEC meetings by email. I have maintained a record of all emails and letters received. Generally very little correspondence has been received and all have been very general in nature. Mostly email enquiries have been about:

- Archaeological site open days for students
- Archaeological work requests
- Minor complaints
- Members updating their contact details
- Request for members journal articles

Since the NEC September meeting Georgia has come on board as Secretariat, this has been great. Having a dedicated person one day a fortnight has already proven to be very valuable.

Since becoming NEC Secretary I have taken on a full time permanent position at the NSW Roads and Traffic Authority, a government agency. I am now required to change my membership to Affiliate and therefore am not eligible to hold an NEC role. I can still help out in any way I can until a new secretary is co-opted.

I have enjoyed my time in the role and thank everyone who helped me get settled in, especially to Dave Mott during the initial position hand over and to Oona Nicolson who took over secretary emails while I was overseas. Of course thank you very much to Sue for her patience and help throughout the year. The whole NEC team has been very encouraging and enjoyable to work with.

Vanessa Edmonds will be co-opted as NEC Secretary until elections in 2009, Andrea Murphy to assist. This was not contested.

Move to accept the Secretary's Report: Jo McDonald. Second: Laila Haglund.

6. Treasurers Report (Petra Schell)

The primary focus for the past year has involved preparing and organising audits for the 04/05, 05/06, 06/07 and 07/08 financial years and paying bills as they come in. Financial statements for the financial years listed above have been prepared and 05/06, 06/07 and 07/08 were subject to an audit.

Thank you to: Sophie Pullar and Denis Gojak, for providing me with the information I needed to do the financial summaries; Jo McDonald and Sue McIntrye-Tamoy for their patience and particularly for holding off the Office of Regulatory Services; and, Katie O'Rourke who volunteered to audit the 07/08 and 05/06 financial statements.

A summary is provided below of the 07/08 financial statement, along with a letter from Katie O'Rourke outlining the results of her audit.

Current Financial Position

The current financial position of the Associations as of 2nd December 2008 is a surplus of \$40,755.28.

Account	Amount
NAB Cheque Account (50945 4961)	\$4,572.79
NAB Cash Maximiser	\$36,182.49
TOTAL	\$40,755.28

Other Financial Matters

AACAI has only the two accounts listed above. The UBS account was closed on 15th November 2007 and the balance transferred to the Nab Cheque Account. Both of the NAB accounts can be viewed online by the NEC and transfers can be made online between the two accounts, however bills can only be paid by account signatories co-signing cheques.

07-08 Financial Statement (Summary)

The 07-08 financial summaries are a bit complicated as they include a bank error, the closing of the UBS account and the subsequent opening of the NAB Cash Maximiser account. The overall financial balance on 30th June 2008 was in surplus at \$35,371.07 (compared to a surplus of \$32,298.53 at 30th June 2007).

Katie O'Rourke

5 Sexton Street

Aeroglen 4870

Queensland

22 November 2008

Attention: Petra Schell

Review of end of year financial statement 2007-2008

I can report to the Australian Association of Consulting Archaeologists Incorporated ("AACAI") that I have reviewed the transactions that the AACAI has undertaken over the twelve month period from 1 July 2007 to 30 June 2008.

It appears that the financial statement for the year ending 30 June 2008 is properly drawn up to record the receipts and payments for AACAI for this financial year.

Katie O'Rourke

NAB CHEQUE ACCOUNT DATE (1 July to)	30 June 2008
INCOME	
Membership	\$11,210.00
Interest	\$2.34
bank error	\$6,270.00
Other	\$65.00
INTERIM TOTAL	\$17,547.34
Bank Transfer	\$10,052.14
TOTAL INCOME	\$27,599.48
EXPENSES	
NEC	-\$4,199.97
Website	-\$3,194.27
Other Expenses	-\$1,813.36
Rectifying bank error	-\$6,081.00
INTERIM TOTAL	-\$15,288.60
Bank Transfer	-\$15,000.00
TOTAL EXPENSES	-\$30,288.60
NET INCOME	-\$2,689.12
ACCOUNT AT 1 JULY 07	\$22,450.80
ACCOUNT AT 30 JUNE 08	\$19,761.68
NAB CASH MAXIMISER	
OPENING BALANCE 29 NOVEMBER 07	\$15,000.00
TRANSACTIONS (INTEREST ONLY)	\$609.39
ACCOUNT AT 30 JUNE 08	\$15,609.39
OTHER DETAILS	
UBS ACCOUNT	
AT 1 JULY 07	\$9,847.73
TRANSACTIONS (INTEREST ONLY)	\$204.41
AT CLOSE OF ACCOUNT 15 NOVEMBER 07	\$10,052.14
note 10,052.14 transferred into NAB Cheque account on 15th November 2007 and included in balance above	
TOTAL ACCOUNT BALANCE AT 30 JUNE 08	
NAB CHEQUE ACCOUNT BALANCE	\$19,761.68
NAB CASH MAXIMISER	\$15,609.39
TOTAL ACCOUNT BALANCE	\$35,371.07

Move to accept the Treasurers Report: Peter Veth. Second: Fiona Hook

7. Membership Secretary (Allan Lance)

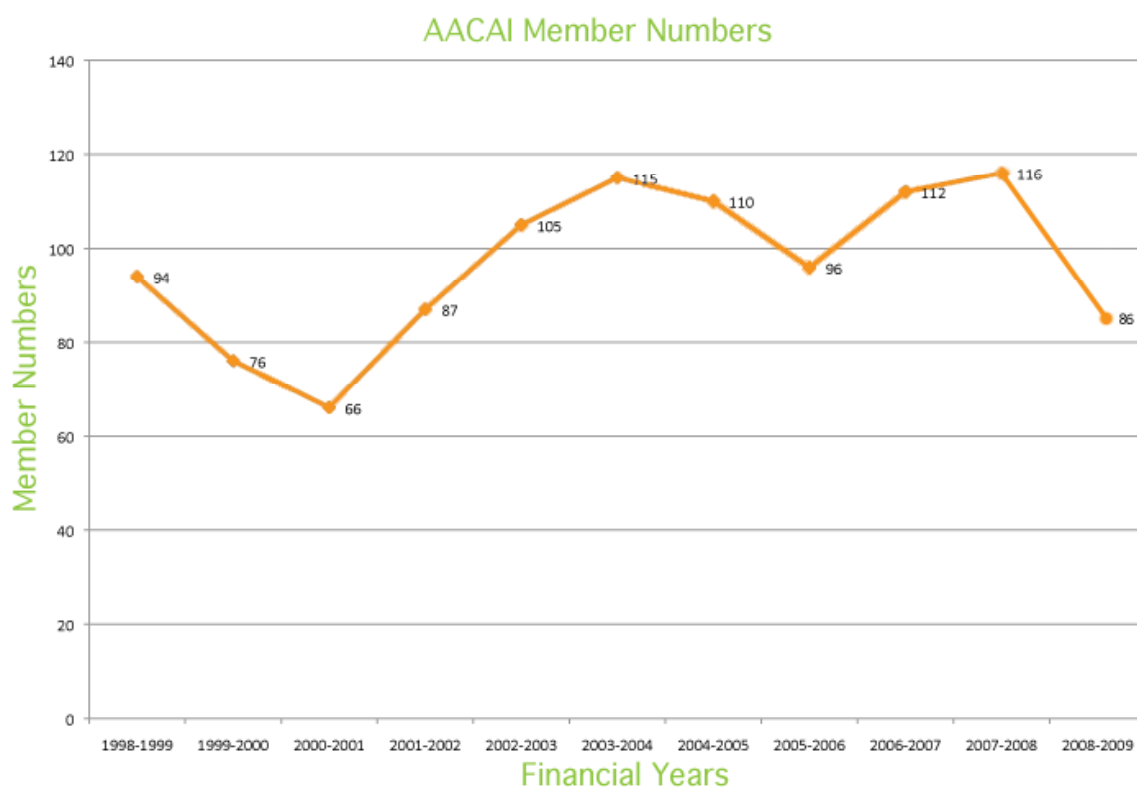
Overview of Membership

Membership of AACAI as of 13 December 2008 for the 2008-2009 financial year is 86 (35 Full Members; 36 Associate Members; 15 Affiliate Members) (Table 1, Figures 1-2). By comparison, AACAI had 96 members at the end of the 2005-2006 financial year. There are another 25 members, including some attending this conference, who might reasonably be expected to renew their memberships.

	ACT	NSW	QLD	SA	TAS	VIC	WA	Total
Full	5	11	7	4	0	6	2	35
Associate	1	20	3	4	0	4	4	36
Affiliate	1	6	6	0	1	0	1	15
Total	7	37	16	8	1	10	7	86

Table 1. Members for the 2008-2009 financial year

Figure 1. AACAI membership (all categories) 1998-2008



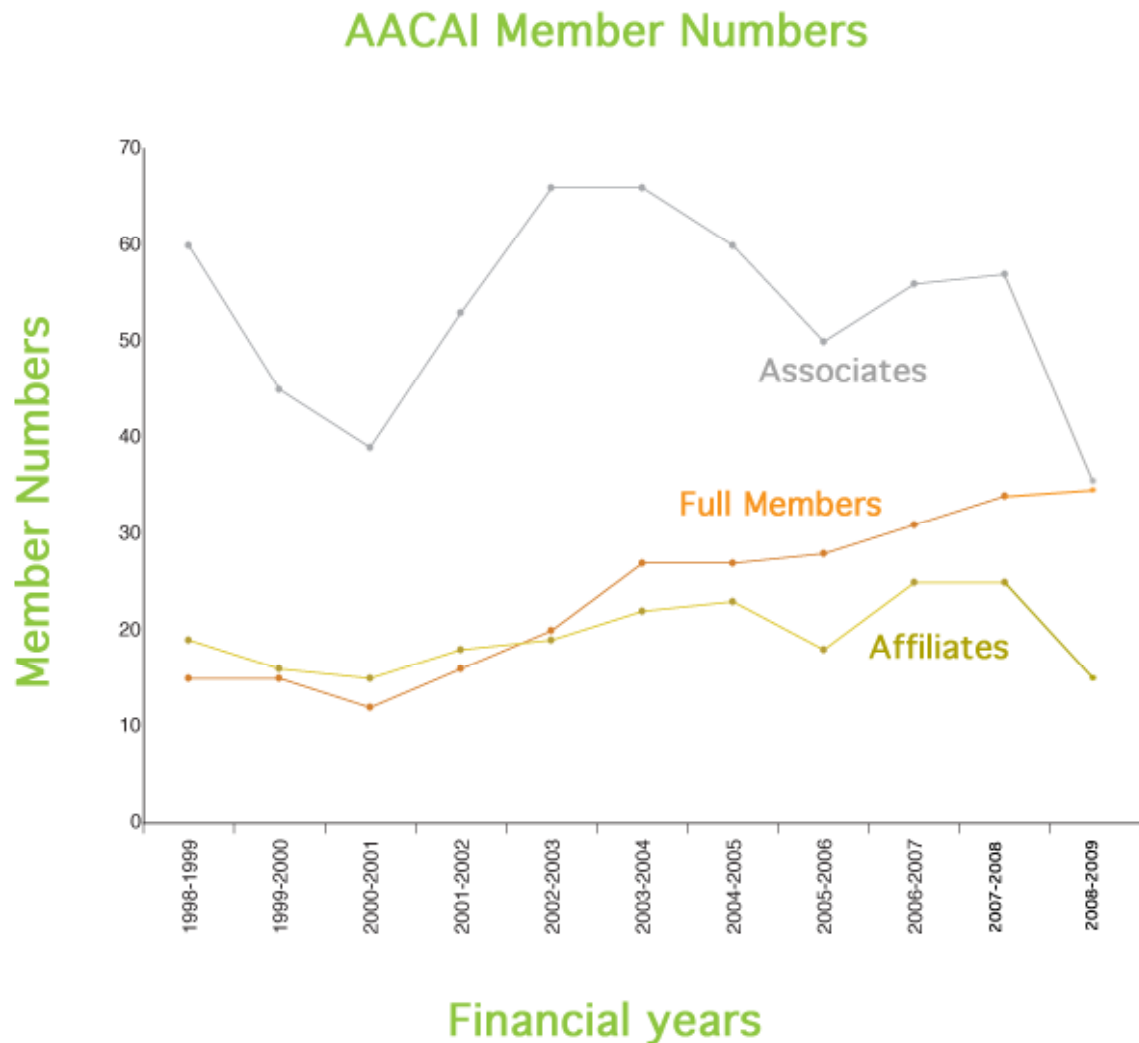


Figure 2. AACAI membership by category, 1998-2008

2008-2009 Renewal Reminders

For the first time in a number of years, we sent out renewal reminders by mail, in the hope that these would be noticed by those members who have overprotective spam filters, and that these members would then use the electronic payment facilities to renew their membership.

This has been relatively successful, with many members choosing to use this facility. There are a few outstanding memberships, to be chased up before the end of the year. The state chapters have also been pursuing unfinancial members directly.

Successful Membership Applications in 2008-9

There has been a steady trickle of applications for membership of the Association this year.

Most applicants for full membership have cooperated by providing documentation in digital format, which permits rapid duplication and delivery to the Membership Committee.

To date, there have been 10 new members admitted to the Association since the AGM last year. These include 6 new Full Members, 4 new Associate Members and 1 Associate Member upgrading to Full Membership.

Name	Membership Category
Peter Douglas	Associate Member
Robyn Jenkins	Associate Member
Lance Syme	Associate Member
Sophie Pullar	Associate Member
Michael Morrison	Full Member
Doug Williams	Full Member
Vanessa Edmonds	Full Member
Graham Knuckey	Full Member
Garry Vines	Full Member
Michael Strong	Full Member

Table 2. New Members for the 2008-2009 financial year

Membership Applications in Progress

Two Membership applications are currently in progress: one for Full Membership and the other for Associate Membership. Some of the Membership Committee have responded, but I am waiting for the others to reply.

Secretariat and new applications

With the establishment of an AACAI Secretariat, many of the delays in getting application documents to the Membership Committee will be resolved. Incomplete applications can be sorted out and the whole process should happen much faster than in the past.

I would like to thank the Membership Committee for their prompt response to the Application packages sent to them throughout the year, despite their often-protracted bouts of fieldwork.

Allan Lance (Membership Secretary)

Jo McDonald will be co-opted as Membership Secretary until elections in 2009. This was not contested – and she made free and full informed consent (!).

8 (i) State Representative Report (Victoria, Oona Nicolson)

AACAI Victoria has provided professional comment on the new Cultural Heritage Management Plan (CHMP) system. This AACAI submission will be uploaded to the website for all to read.

Move to accept the Victoria State Representative's Report: Susan McIntyre-Tamwoy. Second: Jo McDonald.

8 (ii) State Representative Report (NSW, Oliver Brown for Jenna Weston)

The NSW SEC has been meeting regularly throughout the year, attempting to resolve some long-standing difficulties, consulting with DECC regarding the review of the Interim Community Consultation guidelines, and organising activities. However, despite measures implemented following last year's AGM, the issue of attracting new members will continue to be a challenge for the SEC.

Change of NSW SEC officers

Louise Steding has resigned from the Chairperson's Position and Oliver Brown has been co-opted as Acting Chair until the 2009 AGM when officer positions will be up for nomination. Adam Paterson has also resigned from the committee and will be moving to Adelaide. The SEC would like to thank Louise and Adam for their hard work and enthusiasm in being on the State Executive this year.

AACAI paperwork

AACAI financial paperwork has been obtained from Denis Gojak and Sophie Brettell (nee Pullar, NSW SEC Treasurer) has been organising it, and has sent the NEC financial paperwork to Petra. Denis provided archive boxes of AACAI papers to Annie Bickford who is organising them and will seek to deposit them with the State Library or with one of the AACAI founders.

AACAI NSW Chapter bank account

The signatories on the NSW AACAI bank account have been changed to Louise Steding, Jenna Weston and Sophie Brettell. Now that Louise has resigned, she will need to be removed and another person added. Internet banking has also been set up.

Consultation with DECC regarding the review of the Interim Community Consultation guidelines

Discussion at last year's AGM suggested that more regular communication with NSW and ACT members about the SEC's involvement in preparing submissions to government departments may assist in demonstrating the value of being an AACAI member. One way in which we have achieved this was by sending an email to members asking for feedback on the discussion paper from DECC on the consultation guidelines. Although no responses were

received, several members made individual submissions to DECC. Louise and Jenna attended the DECC forum on the review, and sent an email inviting other members to attend if they didn't already know about it. Following the forum, considering the fact that members had made individual submission raising their personal concerns, and that Sue made a detailed submission in 2005, we sent a response to DECC raising one main point: that AACAI supports the idea of forming a heritage advisory council for the consultation process and that AACAI would like to be represented on that advisory council, by at least one AACAI member being on the council. We have remained in contact with DECC to ensure that we are kept informed during the review process. A draft of the revised guidelines has not yet been released for comment.

2008 NSW activities

The NSW SEC has run one workshop, one occasional meeting, and Christmas drinks this year. Although we discussed running a second occasional meeting, holidays and fieldwork commitments of SEC members made this difficult.

Occasional Meeting

The occasional meeting was held on 27 March, with Mary Casey and Denise Donlon speaking on the latest Town Hall dig by Casey & Lowe. There were 11 people who attended (no students). However, it was discovered that Martin Gibbs had organized for Mary and Denise to talk about the dig in one of his classes. In summary, although we incorporated the results of last year's Occasional Meeting questionnaire, there remained a small number of people who attended, and most were those who attended previous meetings. Therefore, we will aim to continue to run 1-2 occasional meetings each year, at the same time and place, providing that appropriate speakers can be persuaded to make presentations.

Half-Day Workshop

As discussed at the 2007 AGM, the continuation of workshops that assist members and non-members to further develop their skills will demonstrate to members that AACAI is an active and valuable organisation, and therefore that it is beneficial for consultant archaeologists to join the organisation. As such, we ran a half-day workshop (9-3:30) on historical artefact analysis on Saturday 28 June, at the University of Sydney, with talks on identification (including practical examples/samples) of glass and ceramics (by Jeanne Harris), bone (by Melanie Fillios), structural materials (by Iain Stuart) and small/special finds (by Robyn Stocks). The workshop was successful and feedback from those who attended has been positive. We are considering geophysics as the topic for next year's workshop.

Christmas Drinks and AGM

The NSW SEC AGM and Christmas drinks were held on 28 November at the Court House Hotel.

Other issues

Mail

The NEC mailbox has been relocated to Melbourne so that the new Secretariat may check it regularly. Any mail not specifically marked to the NEC or particular NEC officers will continue to be redirected from the Sydney mailbox by the SEC.

Membership Applications

The SEC has discussed with the NEC the difficulties involved with speedy processing of membership applications, as several members of the NSW SEC have heard complaints from applicants about the excessive time it's been taking for applications to be approved. The NSW SEC suggested that a secure part of the new, updated website could be organised so that membership applications could be uploaded, including reports. Shaun has considered the matter to be feasible and is in the process of organising it, as well as providing a members login, so that members can update their details, etc. The SEC would like to thank Shaun, Allan and the rest of the NEC for their hard work in looking to resolve these matters.

Student involvement in AACAI

At last year's AGM we discussed how to involve more students in AACAI, and how to introduce consultants to third year students to encourage Honours research on consulting projects. One way in which we have pursued this goal in 2008 was through the half-day workshop, with student volunteers. However, we will continue to collaborate with Dr. Sarah Colley and Dr. Martin Gibbs from the University of Sydney.

Move to accept the NSW State Representative's Report: Susan McIntyre-Tamwoy. Second: Gretta Logue.

8 (iii) State Representative Report (Queensland, Richard Robins)

In 2008 a number of ongoing and new issues were addressed.

In February the Qld committee sent a "Why Join AACAI?" letter to targeted Qld archaeologists. This was followed up by a phone call from committee members. Dr Graham Knuckey and Michael Strong have been admitted as full members this year.

A national call for members flyer was developed by the Queensland membership. It was approved by Susan McIntyre-Tamwoy, and will be distributed at this AAA conference.

In April a Native Title Workshop was delivered by Dr David Trigger. AACAI provided \$500 towards the cost. The people who attended all three days claiming an AACAI discount were to get certificates mailed to them.

The Qld government has called for submissions for the review of the Aboriginal Cultural Heritage and Torres Strait Islander Cultural Heritage Acts. Submissions close in February. An informal meeting of AACAI Qld committee members drafted a discussion paper, which was then submitted to Qld members for comment. National members were later invited to comment. To date four members have commented.

Judy Powell took part in a teleconference of state delegates on 9 April 2008 and attended the state delegate's meeting in Melbourne on 5 September 2008. Judy's report is tabled.

Attempts were made to undertake a Rock Art Professional Development Workshop with Dr Jo McDonald. However, due to conflicting schedules and time constraints this did not happen but will be investigated further in 2009.

A Consultant Agreement template has been formulated and will be tabled at this meeting. The intention of this agreement is to make contracts between AACAI and workshop consultants clearer for both parties.

Dr Richard Robins MAACAI (Chairperson)

Move to accept the Qld State Representative's Report: Susan McIntyre-Tamwoy. Second: Gretta Logue.

9. Webmasters Report (Shaun Canning)

The new look website is now up and running. All attendees agreed that it is a great feat to have the website completed. There are still minor errors that are becoming apparent and being fed back to Shaun irregularly via multiple channels. This has been very difficult and is now unmanageable. All requested website changes should be funnelled to the webmaster via Georgia. Georgia will check if people requesting contact details updated are financial members before passing on the change of details to the web master.

Shaun Canning resigned from the post at the meeting with Luke Kirkwood stepping in as Webmaster. Attendees thanked Shaun for all his good efforts in setting up the website.

10. Constitutional Change

There is a need to maintain consistency in the NEC member ship, especially if there is the chance of all members of NEC being replaced at the same time (on an election year). To maintain smooth change over the retiring President should hold an *ex officio* position.

11. Journal – Archaeological Heritage

This item was reported on during President's Report. The journal was shown to attendees as it had just arrived from the printers. This journal will be free to members.

12. Technical Monograph Series

Richard Fullagar has received two submissions for potential future monographs, and encourages others to make submissions. The editorial committee is considering a full range of work and must be examples of good practise.

Annie Ross said that AACAI needed to attract graduates and therefore needed reports to be available online. This would be of great value to both students and teachers.

Judith Powell and Laila Haglund suggested that publishing grey literature on the AACAI website would be a good way forward, especially when government report repositories have lost many reports.

Move 1: The monograph series will be freely available on the website to everyone (including non members). There would be a printing charge if people wanted the physical document.

Move 2: The grey literature would be a members-only facility. AACAI members will be responsible for scanning their reports and providing them as PDFs to Georgia, who will compile publications lists and ensure they get uploaded to the website.

These two motions (Sue) were seconded by Laila Haglund.

13. Website Development

This item was reported on in the Webmaster's Report.

14. Aboriginal Cultural Heritage Act Queensland Review

This item was reported on during the QLD State Delegates Report.

15. New Secretariat – roles and duties

The following tasks are outlined for the new secretariat, Georgia Meros:

- Organising and collecting the associations' archives
- Setting up systems like a correspondence registrar etc with the secretary
- Putting systems and procedures in places for the association
- Procedures manual (along with Sue)
- Outlining projects tasks and timeframes and chasing up the delegated project manager, this would follow ICOMOS' agenda strategy which has been very effective
- Setting up a calendar of dates and commitments (noting cyclical requirements such as AGMs deadlines for notice submission of annual return etc)
- Liaising with the President over the journal
- Checking NEC mail in the new Victorian mailbox
- Taking over a monthly newsletter
- Researching procedures and legal implications of putting AACAI files into the State archives.
- Ensure membership applications are complete prior to forwarding on to the Membership Secretary.

16. The Laila Haglund Award

Laila will present the 2009 award at the conference dinner on Friday. The Award this year was given to O. Macgregor, A. Mackay, P. Hughes and M. Sullivan for their paper on "Issues concerning the identification of flaked stone artefacts in a material-rich context".

17. Non Functioning State Chapters

There are two non functioning state chapters: South Australia ad Western Australia

18. The 2009 UNESCO International Year of Astronomy

There was a lack of interest in perusing this item.

19. Emerging Issues in Archaeology

- Peter Veth raised the issue of the amount of consultancy work in the Gulf of Carpentaria. He said there must be a real change in culture in companies such as Rio Tinto, BHP and the major consultancies.
 - *Peter suggested a major media strategy to help change this culture.*
- AACAI membership is seemingly static, even with the website, journal, monograph etc. There seems to be a notional lack of value in membership, especially in people who are at the start of their careers and people who work exclusively as archaeological excavators ('diggers'). Oliver Brown suggests that AACAI take on a Union role, and reminds members to uphold the AACAI field rates and suggests that AACAI investigate workers rights.
 - *Oliver and Oona will investigate these issues further.*
- Laila asserts that people in the field should be paid and fed well.
- Annie Ross raises the issue that in Queensland the community chooses the preferred consultant. AACAI should be teaching industry that AACAI members are following best practise and therefore should also be considered for preferred consultants.
- Oona informs attendees that Aboriginal Affairs Victoria holds a list of consultants, but it is not clear on how they have compiled this list. AAV should be recommending AACAI members as they are the professional organisation.
- Annie Ross suggests that regular NEC funds be made available to state chapters, potentially based on number of state members.
 - *This will be put to the next NEC meeting.*
- Membership applications should have a quarterly cut off date to stop applications coming in irregularly.
 - *Move to accept by Laila Haglund; Seconded by Mick Morrison.*
- Peter Veth: 2020 National Indigenous Representative Body. AACAI should get involved for submitting ideas for March-June 2009. Elections are occurring in 2010.

Meeting closed: 8.30pm

Next Meeting: To be confirmed

The Sydney Historical Archaeology Professional (SHAP) Workshop – Call for Papers

Hello everyone

One last thing to think about before the holidays: The next SHAP Workshop will be held on Friday 27th February 2009. This year we are trying a different venue: the Hall at St Stephen's Anglican Church on Church Street, Newtown. However, as tradition dictates the post-workshop drinks will still be held at the Courthouse Hotel nearby.

The SHAP Workshop is meant to be an informative day which aims to be all-inclusive and welcoming to people from all areas of the archaeological industry and wider community, including practitioners, academics, students and developers.

It is hoped that this workshop will present new and interesting historical sites from in and around Sydney and generate discussion and debate.

As the workshop will take place just before the start of Semester 1, it would be interesting to focus on what archaeologists have been excavating recently: this will appeal to students not yet caught up in their coursework, as well as practitioners and non-archaeologists.

While not set in stone, the following themes might also prompt a few ideas for speakers:

- How to deal with difficult clients
- Cemeteries and archaeology
- Development problems/issues in commercial archaeology
- Archaeology and the media

Please feel free to suggest anything you wish to present. Talks should be short and concise (about 20 minutes each), aimed at updating people on your work or work-related experiences you wish to share.

It is hoped that by doing this the open communication spirit of the SHAP Workshops will continue.

The Closing Date for papers and discussion topics is Monday 2nd February 2009. Please feel free to contact us on (02) 9568 6701 or by email at krissy@australarchaeology.com.au.

Registration forms and an outline of the day will be circulated in the coming weeks.

The Holiday Season is fast approaching and we would love to hear back from you before the Christmas break, so we can get things running smoothly in the New Year. This time round we'd like to encourage you to register and pay for the Workshop prior to the day, because it will help us organise the catering and post-workshop drinks a little more accurately. We anticipate the cost of the workshop to be around \$50, which will include lunch and morning and afternoon tea.

We look forward to hearing from you.

Kind regards,
Pamela Kottaras
NSW Manager
Austral Archaeology

Archaeologies of Art Podcast Series Launched!

UCD Scholarcast (www.ucd.ie/scholarcast) has released a podcast series featuring highlights from the Sixth World Archaeological Congress' theme 'Archaeologies of Art'. Edited by Ian Russell, the series features contributions from Douglass Bailey (San Francisco State University), Blaze O'Connor (University College Dublin), Andrew Cochrane (Cardiff University) and Kevin O'Dwyer (WAC6 Artist-in-Residence).

The series can be downloaded here:
<http://www.ucd.ie/scholarcast/series2.html>

1st L.A.I.S. Symposium – September 9-12, 2009

Dear colleagues,

Nearly 50 years after the publication of the first Thermoluminescence ages, the field of Luminescence Dating has reached a level of maturity, in both research and applications in archaeology and geology.

L.A.I.S. is a new international initiative that mainly focuses on the use of luminescence dating for materials and questions of archaeological significance; in addition supports archaeological and archaeometrical communities of the World to further develop and expose luminescence issues.

L.A.I.S. Symposia aim at bringing together experts in the fields of luminescence, archaeology and archaeological materials from all around the world. In an exchange of knowledge, the techniques and tools available in luminescence dating and luminescence applications will be introduced to the archaeologists and archaeological problems will be presented for the scientific community.

L.A.I.S. Symposia initiates a series of conferences planned to take place every two to three years; however, the next two symposia are planned for the consecutive

years 2011 and 2013 while an initial planning on the next hosting countries has been made.

The *1st L.A.I.S.* Symposium will take place in Greece and symbolically be hosted at the European Cultural Centre of Delphi (www.eccd.gr), Greece in September 9-12, 2009.

The papers and posters presented at these conferences will be published in a special edition of a peer-reviewed international journal related with luminescence.

Ioannis Liritzis Ph.D (Edin.)
Professor of Archaeometry
Laboratory of Archaeometry (Director & Founder)
Dept. of Mediterranean Studies
University of the Aegean

For more information about the LAIS symposium, visit
<http://kalamata.uop.gr/~LAIS2009/index.htm>